

**THE UNIVERSITY OF BRITISH COLUMBIA**  
**DEPARTMENT OF EARTH, OCEAN and ATMOSPHERIC SCIENCES**

**EOAS/ESB SAFETY TEAM MEETING**  
**MINUTES**

**Thursday, October 31, 2019**  
**ESB Room 2025**  
**9:30am - 10:30am**

**Present:** Tim Morgan (Co-Chair), Denise Feighan (PIMS), Kate Blackburn (Dean's Office), Connor Henderson (Graduate Student Representative), Ian Ayeras (Secretary), Peggy Ng (Statistics), Bethany Ladd, Kevin Lin (Data Science), Mike Leblanc

**Regrets:** Mark Johnson, Marc Bustin (Co-Chair), Rich Friedman, John Mendes (MDRU)

**Action Items:**

- **Meeting called to order: 9:32AM**

**Adoption of previous Safety Committee Meeting Minutes:** September 26<sup>th</sup>, 2019

Approved: DF  
Seconded: ML

**1. ACCIDENT/INCIDENT REPORTS:**

- N/A

**2. ITEMS ARISING FROM THE MINUTES:**

- TM reminded the Committee that Departmental inspections are beginning soon. ML advised that the ESB lab and lab support area inspections will occur in November. TM advised that RF will also be conducting his inspections in EOSM in November.

**3. NEW BUSINESS**

- BL raised concerns about the incident report (#121510) from last month as it involved her group. She mentions that some key information was missing or not mentioned in the original report. She also mentioned that these issues and other Safety concerns have been reported to the responsible PI's on more than one occasion. TM/ML suggested that BL meet with RF prior to him conducting the annual lab inspection of the lab to ensure that all safety concerns are captured during the inspection. These items can be addressed upon review of the inspection report by the committee.
- TM raised a concern related to the proper disposal of cigarette buds. The original concerns were raised by custodial staff members who are allergic to cigarette smell/nicotine. It appears someone has been disposing of their used cigarette butts in the main floor garbage cans in EOS-Main. TM asks for any recommendations to try and resolve the issue and come up with a solution, not only for disposal of butts inside buildings, but also outside. Some possible solutions mentioned are designated smoking disposal bins or personal disposal containers. ML mentions that there are few if any disposal bins for buds on campus. TM will contact Building Ops to try and raise the issue and will mention this issue to the JOHSC as a campus-wide concern.
- TM circulated a draft of an EOAS Field Safety Plan, with associated forms, for consideration and discussion. Following a review, it was suggested that the proposed documents be circulated for review and feedback to all

Departmental members who go out into the field for research and/or teaching purposes. ML commented that there are other groups who also go out into the field that have special safety requirements that may not be captured under the existing draft. The examples of special safety protocols needed by scuba divers and those using boats were given.

- TM provided an update to the dust control issues in the rock crushing room EOSM 24A. Full maintenance has now been conducted on the Department equipment in the room, including replacing all the equipment filters. TM has met again with the Building Operations mechanical engineering consultant and FM to review the next actions to take. The actions recommended are now being implemented.

Meeting Adjourned 10:01 am

**Next Safety Team Meeting - Thursday November 28, 2019**